

# ST. PETER'S CHILD CARE AND PRESCHOOL

## WELCOME !

Thank you for considering St. Peter's Child Care & Preschool to play a vital role in the care and education in the lives of you and your child/Children.

Our program has one thing in common with all Lutheran early childhood programs, a consistent, professionally trained staff who love the Lord and who love children. We believe quality care is far more than physical care, we love and respect each child as a precious lamb of God and we demonstrate that love every day. Our professional experience teaches us that children learn 'by doing', so we have designed a variety of developmentally age appropriate learning environments that offer fun, hands-on exploration, print rich materials for emerging literacy and daily opportunities for small and gross motor development. Each day we prepare a diverse variety of nutritious foods and we foster in each child both social and self help skills. And like all centers we listen, sing and play 'with' the children, correct gently and hug a lot! In short, we are a Christian center not only for your children, but also for your family.

St. Peter's Childcare & Preschool accepts each child, family, teacher and staff member regardless of race, national origin, financial, sex, creed, political persuasion, ancestry, religion, or handicapping condition.

Our Center is licensed by the State of Wisconsin Department of Health and Family Services, a Division of Child and Family Services, DCF251 for group child care centers. We are licensed to care for 40 children ranging in age from 2 to 13 years old. We are also a host site for the Poynette school District's 4-K Program.

### ADMINISTRATION

Hours of Operation: Monday thru Friday, twelve months a year 6:00 AM - 5:30 PM

Center Closure Dates: New Year's Eve      New Year's Day      Good Friday  
Memorial Day      Fourth of July      Labor Day      Thanksgiving  
Day after Thanksgiving      Christmas Eve      Christmas Day

\*If the holiday falls on a Saturday, we will close the prior Friday, and If it falls on a Sunday, we will close the following Monday.

### FEES:

- A non-refundable registration fee of \$75.00 is due with application for enrollment

consideration, \$150 family maximum.

- A 10% discount will be given to families with 3 or more full time children.
- Part time (2 days or less/week) child care & Preschool: \$125.00/week
- Full time care (3+days/wk) & Preschool fully potty trained children: \$175.00/week
- Full time care (3+days/wk) & Preschool un-potty trained children: \$185.00/week
- Before and After School care: \$50.00 per week; Additional \$20.00 each Late Start or Early Release Day; Additional \$35.00 on each No School day
- School Age Summer School: \$175.00 per week

Please complete the attached enrollment forms and return with the registration fee to start the enrollment consideration process.

The Center staff will analyze your child's needs and get back to you with enrollment options as soon as possible and determine if your child/children can be enrolled or placed on our waiting list.

A copy of our full handbook and policies will be shared when your child has been accepted or upon request. All paperwork must be complete before care can begin, including the acknowledgment acceptance page of the hand book.

Thank you again for considering St. Peter's Child Care and Preschool. You will find our staff helpful and friendly, and eager to assist in the overall development of your child including their physical, social, emotional, cognitive and spiritual developmental well-being.

We are here to help you through the enrollment process and welcome tours at any time. Please reach out to any of our staff or director with any questions.

Sincerely,

St. Peter's Staff

Cathy Wendt, Director

Email: [stpeterluthpreschool@gmail.com](mailto:stpeterluthpreschool@gmail.com)

Center Phone: 608-635-7621

Church directory line: 608-635-4825



## First Day of School items for St. Peter's Child Care and Preschool

Please coordinate with staff to have these items delivered to school prior to the first day of school if possible to ease drop off tension.

*Clothing labeled with child's name or initials will be kept in personal cubby:*

Pants	Short sleeve shirt	Long sleeve shirt	socks
Underwear	Sweatshirt or sweater	Outdoor hat	sunglasses
Extra shoes			

*Winter wear labeled with name or initials:*

Boots	Snow pants	Warm Coat	Scarf
Warm hat	mittens (not gloves)	extra socks	

*Rest time items:*

Red and blue rest mat  
Stuffed animal or comfort item

Sleeping bag OR blanket and pillow

*Personal care items:*

Labeled water bottle that can withstand daily commercial dishwasher heat

Diapers (if needed)	Pull-ups (with refastenable sides) when potty training
Water based wipes	Diaper cream/ointment
Sunscreen (optional)	bug spray (optional)

Also, please send along a family photo that we can display on our photo wall.

Reminders:

- Please keep us updated on emergency contact changes
- Please take our form to keep records current when scheduling doctor appointments.
- Keep us updated on health/allergy issues or changes
- Payments are due the Friday before care is received.
- No cell phones will be permitted for child use during scheduled hours.

**Thank you!**